






ALUMNI POLICY

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Prepared by	Verified By	Approved By

PRINCIPAL
NARAYANA PHARMACY COLLEGE
NELLORE - 524 002





1. Purpose and Objectives

- **Purpose:** To foster a lifelong relationship between the college and its alumni, promoting mutual support and collaboration.
- **Objectives:**
 - Strengthen the bond between the alumni and the institution.
 - Facilitate networking and professional development opportunities.
 - Support the college's mission through alumni engagement and contributions.
 - Promote the achievements of alumni and the institution.

2. Membership

- **Eligibility:** All graduates of the college automatically become members of the alumni association.
- **Categories of Membership:**
 - Regular Members: Graduates of the college.
 - Honorary Members: Distinguished individuals nominated by the association.
- **Membership Fees:** Any fees associated with membership should be nominal and aimed at covering administrative costs.

3. Governance

- **Executive Committee:** The association will be governed by an executive committee elected by the members.
 - Positions: President, Vice-President, Secretary, Treasurer, and other roles as deemed necessary.
 - Term: Committee members will serve for a period of two years.
- **Elections:** Elections will be held every two years, and the process will be transparent and democratic.





4. Meetings

- **Annual General Meeting (AGM):** An AGM will be held once a year to review the activities, present financial statements, and elect new committee members.
- **Regular Meetings:** The executive committee will meet quarterly to plan and review activities.
- **Special Meetings:** Additional meetings may be called as needed.

5. Activities and Programs

- **Reunions and Networking Events:** Organize annual reunions and networking events to foster relationships among alumni.
- **Professional Development:** Offer workshops, seminars, and webinars for alumni career growth.
- **Mentorship Programs:** Establish mentorship programs connecting current students with alumni.
- **Community Service:** Encourage alumni to participate in community service and outreach programs.

6. Communication

- **Newsletter:** Publish a quarterly newsletter to update alumni on news, events, and achievements.
- **Social Media:** Maintain active social media channels to engage with alumni and share information.
- **Website:** Develop and maintain a dedicated alumni association website.

7. Financial Management

- **Funding Sources:** Membership fees, donations, sponsorships, and fundraising events.
- **Budgeting:** The executive committee will prepare an annual budget to outline the allocation of funds.
- **Financial Reports:** Present financial statements at the AGM for transparency and accountability.





8. Recognition and Awards

- **Alumni Awards/Endowments:** Establish awards /Endowments to recognize outstanding achievements and contributions of alumni.
- **Student Scholarships:** Provide scholarships and financial aid to deserving students through alumni contributions.

